Veritas Primary Academy
Weston Road, Stafford, ST18 0FL

Headteacher: Mr R Balding



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Dear Parents and Carers,

At Veritas, we work hard to keep our car park open for parents and carers to use. This relies on staff giving their time each day to supervise traffic and help keep everyone safe. We are grateful to the many families who follow our procedures and treat staff and other users with courtesy and respect.

Unfortunately, there have been occasions recently where staff have been spoken to in an unacceptable manner when carrying out their duties and reminding drivers of our safety expectations. Our staff are there to support families and protect the safety of children and adults on site, and they should be treated with the same respect they show to others.

We therefore ask all parents and carers to remain polite and respectful at all times. If staff are unable to carry out this role safely and without conflict, we will need to review whether the current car park arrangements can continue. We are keen to avoid this and appreciate your cooperation in helping us keep the car park safe and available for everyone. Please take a moment to remind yourself of the following expectations:

CAUTION

SAFETY FIRST AT ALL TIMES

1. **Children must be supervised at all times** when walking through the car park. There have been several occasions where children have run between moving vehicles, resulting in drivers having to stop suddenly.
2. **Drive at no more than 5mph** and with due care and attention at all times.
3. **Use the morning drop-and-go system wherever possible**. Both the main school and Pre-school drop-and-go points are available to all families to help traffic flow smoothly. Please do not stop on the access road. If you need to leave your vehicle, please park in the main car park.
4. **Do not overtake vehicles using the drop-and-go**. Near misses have occurred when children have exited vehicles as another car has attempted to pass.
5. Pre-school parents may use the Pre-school side drop-and-go point to walk their child to the building, but should return directly to their vehicle afterwards. If you need a longer conversation with staff, please use the main car park.
6. If you wish to walk your child to the playground, please park in the main car park.
7. **Only park in marked bays**. Please do not park on the roundabout, on kerbs, grassed areas or in locations that obstruct other users.
8. Please avoid parking in the bus stop or mounting the pavement along Weston Road. This creates unnecessary risks for pedestrians and cyclists and may result in enforcement action.
9. Do not leave engines running while waiting in the car park.
10. The staff car park is for STAFF ONLY unless express permission has been given by the Headteacher due to special circumstances.
11. **Treat staff, parents, carers and other road users with courtesy and respect at all times.**

Yours sincerely,

Mr R Balding
Headteacher

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Eco-Schools Distinction

SCHOOL GAMES PLATINUM 2024/25 - 2025/26

CYBER ESSENTIALS CERTIFIED