Veritas Primary Academy
Weston Road, Stafford, ST18 0FL



Headteacher: Mr R Balding
office@veritasprimaryacademy.com
01785 333400
www.veritasprimaryacademy.com

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Dear Parents and Carers,

Payment Deadlines

We are grateful for your continued support and would like to ask for your help in ensuring that payments for trips, visits, clubs, activities, school meals and wraparound care are made by the deadlines provided.

Payment deadlines are set carefully to allow us to confirm bookings, arrange staffing and transport, place orders and meet our financial commitments. When deadlines are missed, it can affect our ability to finalise arrangements on time and may result in staff having to revisit bookings, amend plans, contact providers and process additional administration. In some cases, places, activities or services may no longer be available once a deadline has passed.

We appreciate that family life can be busy and that occasional oversights happen. We always aim to provide plenty of notice and send reminders wherever possible. We also understand that exceptional circumstances can arise and will consider individual situations where appropriate. However, we kindly ask that families make every effort to meet the deadlines communicated by the school.

We would also appreciate your support in keeping school meal, pre-school and wraparound care accounts in credit. Monitoring balances regularly and paying in advance wherever possible helps to prevent debts from building up and reduces the time and resources required to manage outstanding balances.

Like many schools, we are working within increasingly stretched budgets and resources. Every pound and every hour of staff time is best directed towards supporting children's learning and experiences. By meeting payment deadlines and keeping accounts up to date, you help us spend less time on administration and more time focusing on our pupils.

Thank you for your understanding, cooperation and continued support and please always come and speak to us if you need support to see if we can help.

Yours sincerely,

Mr Balding
Headteacher

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Ofsted Good rating
GREEN TREE SCHOOL Gold Award
Eco-Schools Distinction
SCHOOL GAMES PLATINUM 2024/25 - 2025/26
CYBER ESSENTIALS CERTIFIED